

OFF SOUNDINGS CLUB



William G. Gunther, Vice Commodore
90 Uncas Circle
Guilford, Connecticut 06437

Home (203)458-3540
Office (203)481-2371

April 6, 1995

Commodore Peter McFadden
Off Soundings Club
85 Willowbrook Road
Storrs, Connecticut 06268

Dear Commodore McFadden:

The Ad Hoc Budget Committee met again at your request to discuss the issues that were unresolved as of our January Board meeting. Their status and our recommendations are as follows:

1. **Revised Format For Financial Reporting.** It was resolved that we should obtain an inexpensive software package such as "Quicken" for our financial reporting. We believe that such a package would easily provide us with the "activity based" accounting which we desire, and at the same time be readily transferable from Treasurer to successive Treasurer. This would provide continuity as well as minimize the learning curve whenever there is a changing of the guard.
2. **Insurance.** Our Treasurer, having solicited three comparable prices on our current insurance package recommended that we continue for at least a year with our present broker, his price being the most competitive. It was suggested that the Board appoint an individual knowledgeable in this area to make a more thorough investigation during the course of the coming year.
3. **Printing.** It is the Committee's recommendation that all printing invoices be funneled through the Secretary for routing to the appropriate individual for approval for payment. Invoices currently go directly to the Treasurer for payment without the scrutiny of the individual who incurred the expense. We believe that if there are opportunities for savings in this area, they will be more readily apparent.

Something
NOW →

4. **Shelter Island and Block Island Expenses.** It is the unanimous opinion that both Block Island and Shelter Island do fairly well financially during our racing series. We would like to suggest that, with consultation with respective liaisons, we formulate a strategy for approaching The Oar and Shelter Island Yacht Club to discuss the basis for the current charges, and possibly negotiate more favorable treatment. It is recommended that the Entertainment Chairman, Treasurer, Block Island and Shelter Island liaisons, and Vice Commodore meet to discuss this further.

We hope that these thoughts provide a useful framework for future work in these areas.

Sincerely,

A handwritten signature in cursive script that reads "Bill".

William G. Gunther

Proposal for Streamlining the Guest Invitation Process

Most people who aspire to be a guest contestant in the Off Soundings Race Series are of adequate racing caliber. That is, if we were to permit skippers to enter our races upon request, as a guest, most of those guest skippers would not be a problem. For those few who lack something, we would soon learn about them and not permit them to be a guest again, at least for a while. Remember that very few are turned down under the current procedure.

If we can agree on the above premise, we can build a procedure which will be somewhat simpler and quicker. We should work within the schedule framework to which members must adhere -- that is, guest deadlines should be no later than the member deadlines.

The Notice of Race is mailed to members on a Friday, 13 days after the Board meeting (for the Spring Race Series) and four weeks after the Spring Race Friday (for the Fall Race Series). Let's agree to accept a Member's sponsorship of a guest and to provide the Notice of Race to that guest, as long as that person's name has not been placed on a NG List (No-Guest List), for actions in a prior Race Series. The request could come at any time, even up to the day of Closing Day.

- a. A request submitted for the Spring would cover racing as a guest in both Spring and Fall.
- b. A request submitted for the Fall would cover only racing in the Fall.
- c. There would continue to be a limit on the number of Race Series sailed as a guest -- suggest 4 Race Series. Additional guest invitations would be permitted, as now, for those in the membership process.
- d. Deadline for receipt of Entry Form and fee by Race Secretary would be the same as for members (postmark/delivery by midnight of Closing Day), no matter when the Notice of Race had been provided. Deadline for receipt (if required) of Measurement Data Certificate by the Chief Measurer would be the same as for members (postmark/delivery by midnight of Closing Day).
- e. A person on the NG List (No-Guest List) would not be sent/given a Notice of Race & Entry Form. The NG List would be established/revised by the Board at its April Meeting.
- f. The Member's sponsorship of a guest will be made on a form, similar to the existing form. Note that, if admonishment is needed, or if denial is necessary because the name is on the NG List, that message is to be delivered via the sponsor.

If this process were in place this Spring, the deadline for a guest to apply and be accepted would be shifted from March 23 to May 18 -- an improvement of 8 weeks. (Note that we have already taken two weeks out of that process by allowing the guest applications to come to the Race Secretary as late as April 6, but that really hasn't had widespread publicity.)

4/8/95

(11-3-84)

It was moved and VOTED to use PHRF in 1985.

(4-9-88)

It was moved and VOTED that the following criteria be used for determining Honorary Membership:

1. Candidates shall be living former members. Candidates shall be proposed by the Flag Officers to the Board of Governors for recommendation for election. They need not be a member at the time of selection.
2. Candidates shall, in the opinion of the Board of Governors, have performed outstanding services and in general, made a significant contribution to the operations, image and stature of the Club.
3. Recommendations for Honorary Membership shall reflect the Board's intention to recognize outstanding service, retain the interest of, and honor such former members who have made extraordinary contributions to the Club and to this extent attention should be given to those who have resigned under the Motorboat Rule.
4. In general, recommendations for Honorary Membership shall be limited to one (1) per year.

(10-24-92)

It was moved and VOTED that the 4-9-88 criteria used for determining Honorary Membership be modified to the following:

1. Candidates shall be proposed by the Flag Officers to the Board of Governors for recommendation for election.
2. Candidates shall, in the opinion of the Board of Governors, have performed outstanding service and in general, made a significant contribution to the operation, image and stature of the Club.
3. Recommendations for Honorary Membership shall reflect the Board's intention to recognize outstanding service, retain the interest of, and honor individuals who have made extraordinary contributions to the Club.
4. In general, recommendations for Honorary Membership shall be limited to one (1) per year.

(10-29-94)

It was moved and VOTED that Off Soundings adopt the Time on Time handicapping system for all future race series.