

SORT	Timing	ITEM	CHECK	REMARKS
1.0	Oct, 1994	Guest Invitation Procedure	Done	
2.0	Jan, 1995	Photo of Commodore's Boat -- Request		
2.1	Jan, 1995	Board of Governors meeting		January 20
3.0	Mar, 1995	Penalty List		
4.0	Apr, 1995	Post Cards -- copy to Printer		
4.1	Apr, 1995	Letter for launches		
4.3	Apr, 1995	Guest Invitation List		Mail to Board Mar 31
4.3.1	Apr, 1995	Board of Governors meeting		April 8
4.3.2	Apr, 1995	Guest Invitation letter		cc to proposer
4.3.3	Apr, 1995	Guest Mailing List to Printer		Request two sets of labels (S & F)
4.4	Apr, 1995	Category 4 list to Printer		To be mailed Apr 21
4.4.1	Apr, 1995	Receive ORC Booklets; to Printer		
4.5	Apr, 1995	List of Measurers to Printer		To be mailed Apr 21
4.6	Apr, 1995	Notice of Race -- Spring to Printer		To be mailed Apr 21
4.7	Apr, 1995	Spring Entry Blank to Printer		To be mailed Apr 21
4.8	Apr, 1995	Fall Entry Blank to Printer		To be mailed July 8
4.9	Apr, 1995	Coast Guard Permit -- Spring		Apr 12
4.9.1	Apr, 1995	Get membership labels		Ask Sec'y
4.9.2	Apr, 1995	Get delinquent list		From Sec'y
4.9.3	Apr, 1995	Meet with RC -- re SIs		
5.0	May, 1995	Sailing Instructions -- Spring to Printer		To be mailed June 2
5.1	May, 1995	Photo of Commodore's Boat -- Receive		May 22
5.2	May, 1995	Final Notice Material to Printer		To be mailed June 2
5.3	May, 1995	Meet to set classes		May 22
5.4	May, 1995	Entry List to Fleet Surgeon		
5.5	May, 1995	Entry List to PR Chmn		
6.1	Jun, 1995	Alpha List -- Spring		Waterproof? To RC May 24
6.2	Jun, 1995	Sail No. List -- Spring		To RC May 24
6.3	Jun, 1995	Labels for cards -- Spring		To RC May 24
7.0	Jul, 1995	Spring Results to Printer		To be mailed July 7
7.1	Jul, 1995	Notice of Race -- Fall to Printer		To be mailed July 7
7.2	Jul, 1995	Get membership labels		Ask Sec'y
7.3	Jul, 1995	Penalty List for Fall		
8.0	Aug, 1995	Coast Guard Permit -- Fall		John Brooks
8.1	Aug, 1995	Meet to set classes		Aug 28
8.2	Aug, 1995	Entry List to PR Chmn		
9.0	Sep, 1995	Sailing Instructions -- Fall to Printer		To be mailed Sept 8
9.1	Sep, 1995	Alpha List -- Fall		To RC Sept 13
9.2	Sep, 1995	Sail No. List -- Fall		To RC Sept 13
9.3	Sep, 1995	Labels for cards -- Fall		To RC Sept 13
9.4	Sep, 1995	Do No-Penalty results		To Rabe
10.1	Oct, 1995	Fall Results to Printer (incl season results)		To be mailed October 13
10.2	Oct, 1995	Prepare Race Secretary's Report		
10.3	Oct, 1995	Board of Governors meeting		October 28